



BOARD OF DIRECTORS MEETING
April 7, 2021 10:00am
Virtual Zoom Meeting

DIRECTORS		
Amber Johnson Chair At-Large 1	1. INTRODUCTION AND ROLL CALL	Discussion
	2. GUEST COMMENT	Discussion
	3. CHANGES TO THE AGENDA	Discussion
Karl Johanson Vice Chair At-Large 3	4. COMMITTEE REPORTS	Discussion
	<i>Standing Committees:</i>	
	FISCAL COMMITTEE (Johanson, Heinisch, Andrus-Chair)	Discussion
	i. Fiscal Quarterly Summary	
	ii. Investment Review	
	iii. Recommendation: Budget (Prelim)	
	iv. Recommendation: Renewal Report (Prelim)	
Jon Andrus Fiscal Officer Region 4	EXECUTIVE COMMITTEE (Johnson, Johanson, Andrus)	Discussion
	i. Board self-evaluation recap & next steps	
	ii. Administrator evaluation begins	
	iii. Board & staff goals for 2021/2022	
Becky Semmler Region 1	<i>Other Committees:</i>	
	LEGISLATIVE COMMITTEE (Johanson, Carlson, Heinisch)	Discussion
	i. Lobbyist report (written)	
	ii. Nonprofit Corporations Act SB5304	
Madelyn Carlson Region 3	BOARD GOVERNANCE COMMITTEE (Carlson, Johnson, Semmler)	Discussion
Mike Heinisch At-Large 2	5. CONSENT AGENDA	Action Item
	i. Voucher #20/21-09	
	ii. Voucher #20/21-10	
	iii. Minutes 2/2021	
	iv. New & Lost Members	
	v. Balance Sheet – 3Q	
	vi. Income Statement – 3Q	
	vii. Annual Review	
Jenny Collins Region 2	a. Ad Hoc Committee Member Policy	
	b. Alternate Board Member Policy & Job Description	
	c. Board of Director Job Description and Commitment Form	
	d. Broker of Record Agreement	
	e. Claims Administration Policy 200-150-050	
	f. Conflict of Interest Policy WAC 200-150-080	
	g. Conflict of Interest Statement	
	h. Criteria for Public Policy Involvement / Advocacy	
	i. Data Retention & Info. Security Policy	
	j. Diversity, Equity, and Inclusion Statement	
	k. Financial Plan Policy 200-150-037	
	l. Investment Advisory Agreement	
	m. Investment Policy & Investment Policy Statement (IPS)	
	n. Lobbyist Contract	
	o. Meeting Operating Procedures	
	p. Membership Agreement & Resolutions Collections	
	q. Mission, Vision, Core Values	
	r. Officer duties	
	s. Policy - Authorization for Funds Transfer	
	t. Professional Services Agreement	
	u. Reimbursement Policy	
	v. Resolution 16/17-B – Member Removal	
ALTERNATES		
Julie Vess		
Mike Anderson		

- w. Resolution 17/18-A- Treasurer/Fiscal Officer RCW
- x. Self Eval for Board Process
- y. Termination Provisions Policy & Procedure 200-150-036
- z. Third Party Administrator Contract Policy 200-150-038
- aa. TPA (Administrator) Evaluation Process
- bb. Write off policy

6. BOARD/STAFF COMMUNICATION

Discussion

- i. Workshop recap
- ii. Background checks for members
- iii. Renewal and retention update
- iv. Spring events
- v. Board Meeting Calendar draft review

7. ACTION ITEMS

Action Item
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- i. Budget (Preliminary) 21/22
- ii. Renewal Report (Preliminary) 21/22
- iii. Board officer election – Fiscal Officer

8. UPCOMING

Discussion

- i. May 10 – Fiscal – 9:30am
- ii. June 14 – Fiscal – 9:30 am
- iii. July 12 – Fiscal – 9:30am
- iv. August 9 – Workshop & Board Meeting – Location TBD

9. EXECUTIVE/CLOSED SESSION

Discussion

- i. Claim Update